

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, June 20, 2007 – 7:00 p.m.

*Kenneth W. Sandy, Board President ~Thomas M. Bongj, Vice-President
Nick Dickson, Director ~ Roxanne W. Lindsay, Director ~Jennifer G. Price, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Location: S.R.V.F.P.D. Administration Building - Boardroom
1500 Bollinger Canyon Road, San Ramon, California**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 4.1 Recognition of CERT Drill Committee Members
- 4.2 Presentation of Life-Saving Award to Kim LeDuc

- 5. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

- 6. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the Secretary to the Board. Comments should not exceed three (3) minutes.

- 6.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2007 for \$2,791,297.02.
- 6.2 Approve the demand register for the period of May 15, 2007 through June 11, 2007 in the amount of \$703,816.39.
- 6.3 Approve the minutes from the May 23, 2007 regular board meeting including District Counsel's closed session report.

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6.4 Personnel Actions:

1. Approve staff's recommendation to award a merit salary increase to Captain Sean Grayson to Step 3, effective June 1, 2007
2. Approve staff's recommendation to award a merit salary increase to Firefighter/Paramedic Kevin Mariolle to Step 5, effective June 1, 2007

7. OLD BUSINESS

- 7.1 Consider staff recommendation to adopt the final budget for the 2007/2008 fiscal year, and reserves and designations.
- 7.2 Approval of District Auto Allowance Policy

8. NEW BUSINESS

- 8.1 Open Public Hearing, as set forth in annual weed abatement notices mailed June 7, 2007 stipulating June 20, 2007 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why weed abatement orders dated June 21, 2007 should not be enforced.
- 8.2 Approval of Resolution No. 2007-03 – Fair Labor Standards Act Compliance
- 8.3 Approval of Resolution No. 2007-04 Authorizing the District Treasurer to execute an Agreement increasing the District Credit Card Limit for Designated Personnel
- 8.4 Status Report on Finance/Human Resources Department Reorganization

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY, 2007

- 10.1 Operations – Assistant Chief Price
Dedicated Rescue 31, District Flags, Website Survey
Incident Report responded to by type, i.e., fire, medical and the response time
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities
- 10.3 Training – Division Chief Krause
Training Report of monthly activities
- 10.4 Fire Prevention – Fire Marshal/Division Chief Terry
Fire Prevention Report of monthly activities
- 10.5 Finance – Finance Supervisor Philapil
Finance Report on revenues (all funds), General Fund Expenditures, Capital Projects Fund and Equipment/Vehicles Fund Expenditures, and Combined Balance Sheet of all Fund Types (year to date)
Overtime Report of monthly overtime worked
- 10.6 Human Resources – Human Resources Director Bob Leete
Recruitment selection and other Human Resources activities, including Employee Illness/Injury Report on employees' absences from work due to injuries and/or illness

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- 10.7 Fire Chief – Chief Bowen
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Status on labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54954.4(f)]
- 12.2 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]
- 12.3 Conference with Real Property Negotiators
Negotiators: Chief Bowen and District Counsel Bill Ross
Property Location: A). 1001 Westside Drive, San Ramon, CA
[Authorized under Government Code §§ 54954.5(b) and 54956.8]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO NEXT BOARD MEETING SCHEDULED FOR JULY 25, 2007

Prepared by:

Susan F. Brooks
Secretary to the Board

Agenda posted on June 15, 2007 at the District's Administration Building and the San Ramon Valley Fire Protection District's web site at www.srvfire.ca.gov.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, to please contact the District Chief's office, (925) 838-6600, at least one business day before the scheduled District board meeting, to ensure that we may assist you.